

## We have a variety of ways to volunteer!

	<u>Duties Performed</u>	<u>Days &amp; Times Available- Additional Details</u>
<b>Mentor/Educate other Volunteers</b>	<ul style="list-style-type: none"> <li>• Provide and mentor assistance to volunteers on matters assigned by us</li> <li>• Conduct legal and factual research</li> <li>• Share pleadings and practice guides</li> <li>• Conduct CLEs to train volunteer attorneys</li> </ul>	<p>Virtual Assignments available</p> <p>Flexible, work with your schedule.</p>
<b>Succession</b> In partnership with Southeast Louisiana Legal Services	<ul style="list-style-type: none"> <li>• Perform intake interviews</li> <li>• Search databases for property values</li> <li>• Draft and/or file affidavits or court pleadings</li> <li>• Meet with clients to sign affidavits or pleadings</li> </ul>	<p>Virtual Assignments available</p> <p>Flexible, work with your schedule</p>
<b>Child In Need of Care (CINC)</b>	<ul style="list-style-type: none"> <li>• Represent a child in a Child in Need of Care case in Jefferson or St. Bernard Parish Juvenile Courts</li> <li>• Must be certified under new Supreme Court Guidelines. On-going training available, including free 6-hour accreditation CLE</li> </ul>	<p>Court appearances may be scheduled for Tu/Wed/Th mornings and afternoons, in person or via Zoom</p> <p>Trainings held twice a year</p>
<b>Family Law</b>	<ul style="list-style-type: none"> <li>• Client interviewing, scheduling appointments, assisting with document signing and notarization</li> <li>• Prepare and file pleadings in divorce, interdiction/continuing tutorship, uncontested custody, intrafamily adoption cases</li> <li>• Drafting wills, powers of attorney, and living wills</li> <li>• Attending hearings in divorce cases where an answer has been filed</li> <li>• Legal research</li> </ul>	<p>Virtual Assignments available</p> <p>Divorce, Wills &amp; Estates, and general Notarization Workshops are held in person at The Pro Bono Project office</p> <p>Flexible, work with your schedule</p>
<b>Consumer Law Program</b>	<ul style="list-style-type: none"> <li>• Client interviewing</li> <li>• Clinic and Hotline staffing</li> <li>• Represent clients in ongoing Chapter 7 cases</li> </ul>	<p>Virtual Assignments available</p> <p>Bankruptcy Self-Help Resource Center, first Friday of every month, 9-noon</p>
<b>Self-Help Resource Centers</b>	<ul style="list-style-type: none"> <li>• Help self-represented litigants fill out and process court-approved domestic forms</li> <li>• Provide legal information (not advice) on court procedures (don't have to be an attorney)</li> <li>• Provide referrals and legal resources</li> <li>• Provide free notarization for court-approved forms</li> </ul>	<p>Virtual &amp; In Person options</p> <p>Self-Help Resource Center at Orleans CDC, Monday through Friday, 9- noon. Virtual SHRC daily, 9-noon</p> <p>Adopt-a-Month opportunities available for law firms</p>
<b>Housing</b>	<ul style="list-style-type: none"> <li>• Brief legal advice to clients; potentially writing a demand letter to their Landlord</li> <li>• Landlord – Tenant Issues including Security Deposit and Habitability concerns</li> </ul>	<p>Virtual Assignments available</p>
<b>Immigration</b>	<ul style="list-style-type: none"> <li>• Represent a child in Special Immigrant Juvenile Status proceedings (training provided)</li> <li>• Represent a person detained by ICE in a habeas proceeding (training provided; entirely remote)</li> </ul>	<p>May involve client representation in state and (pending interest, federal) court, in person</p>
<b>Support our team!</b>	<ul style="list-style-type: none"> <li>• Assist our organization as a member of our board or a committee!</li> <li>• Help coordinate our largest fundraising event, the Justice For All Ball!</li> <li>• Assist in Outreach &amp; Communication Efforts</li> </ul>	

Questions? Email or call us anytime! We will train and mentor our volunteers.

We look forward to working with you soon -  
[volunteer@probono-no.org](mailto:volunteer@probono-no.org) - 504-581-4043 x 211